

PREMIER CRICKET DELEGATES COMMITTEE (PCDC)

TERMS OF REFERENCE

Version 3 (August, 2020)

REPORTS TO

WA Female Cricket Council Inc.

PURPOSE

To provide a forum for the WAFCC, WACA and Clubs to develop, review and evaluate the female club competition.

ROLE

The functions and requirements of the Committee are:

- Demonstrate a thorough knowledge of the competition such as the Rules & Playing Conditions, current policies and objectives of the WAFCC
- Provide feedback and recommend improvements to the competition regarding its structures and procedures, such as Rules & Playing Conditions and Fixturing to benefit the wellbeing of the competition as a whole

KEY PERFORMANCE INDICATORS

Attendance at the Pre-Season & Post-Season meetings.

DELEGATES

Each club that has a team in either A Grade and/or B Grade in the Female Premier Cricket Competition, shall appoint one delegate who will sit on the PCDC.

A club with only a Youth League team in the Female Premier Cricket Competition will be invited to attend the meeting in a guest capacity only, however they will not have the ability to vote on any matter.

OPERATION OF THE COMMITTEE

- The chairperson will be appointed by the WAFCC
- The WACA will provide a representative who may provide operational input
- A minimum of two meetings to be held at the WACA each year (1 Pre-Season, 1 Post-season)
- The Terms of Reference will be reviewed annually
- A representative may send a proxy who must be appropriately briefed of their responsibilities at the meeting
- Communication to delegates will be made via Teams and email

METHOD OF FUNCTION

Representatives will be required to forward any new item for discussion that may require collaboration with either the WAFCC or WACA operations to the secretary no less than 7 days prior to the meeting. An agenda with areas for discussion will be circulated to the representatives no less than 5 days prior to the meeting. Any resulting feedback and/or recommendations based on discussions will be presented to the WAFCC for consideration and final endorsement.

MINUTES/REPORTS

- The minutes and relevant reports of each meeting shall be circulated to all delegates and the WAFCC.
- The minutes will be verified at the following meeting and signed by the chairperson.
- The secretariat function will be provided by the WACA.

DECISIONS

Preference is for decisions to be made by consensus. A vote will be used if Delegates are unable to come to a decision.

QUORUM

A quorum comprises of 67% (4 out of 6 clubs) of clubs currently represented in the A and B Grade Female Premier Cricket Competition.



WAFCC
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